

**Somplete Flight Support Solutions** 

Global excellence in trip support & aircraft operations

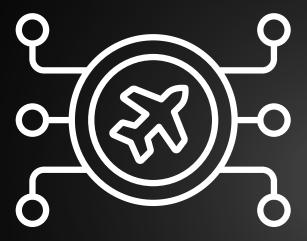


# **TABLE**OF CONTENTS

- 3. Flight Planning
- 4. ATC Filing
- 4. Flight Watch
- 4. Weather
- 5. Permits & Permissions
- 6. Ground Handling & Customs
- 7. Parking Arrangements
- 7. Third Party Arrangements
- 8. Fuel
- 9. Ferry & Delivery Flights
- 10. Security
- 11. Crewing & Rostering
- **11.** Disruption Management
- 11. Maintenance Scheduling
- 12. Flights
- 12. Hotels
- 12. Car Hire
- 12. Visa Advisory
- 13. Catering
- 13. Ground Support
- 13. Concierge
- 13. Transfers
- 14. Invoicing

#### Flight Planning

When it comes to flight planning, here at Flightworx, we have an expertise like no other. With a great deal of experience collectively throughout our company, we've become incredibly efficient when it comes to flight management solutions all around the world – flight planning being at the very forefront of that.



With Flightworx as your guide, we'll deal with everything from initial flight mapping to the flight management itself. Our professional flight planning specialists are available to you around the clock, 24/7 and will provide you with the most efficient flight plan or scenario for any destination in the world.



We can assist with:

ı

ı

- Preliminary Flight Plans
- Runway Analysis
- ICAO or Computerised Flight Plans, with filing and coordination
- Weather and NOTAMS
- ETP Data
- Oceanic Track Briefs
- Airfield Awareness Briefs
- Jeppesen Trip Kits

Flight coordination is incredibly detailed and often time consuming. With our team at your disposal however, we'll make sure you have what you need, when you need it and that your flights operate on time.









#### **ATC Filing**

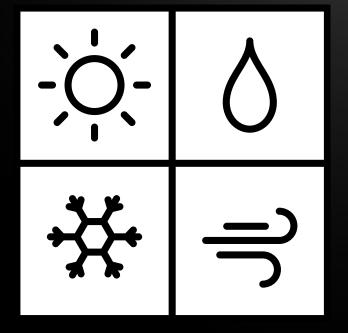
If you have a flight plan, and need assistance filing with the Air Traffic Control, we can quality check your route and ensure it is provided to the relevant authority. If there are any issues with the routing the team will advise you and be on standby to assist you or proactively offer advice.

#### Flight Watch

When your flight is live our team will preemptively monitor your flight to ensure delays are kept to a minimum and to manage any potential situations that arise.

Using our automated system we can provide you with live flight status updates such as estimated and actual time of departure or arrival.





#### Weather

Weather will always have an effect on your day to day flight operations, however we offer a number of services to assist you with this.

From full operational and passenger weather briefs to basic written and verbal briefings we can provide you with as much or as little information as you require to operate safely.







#### **Permits & Permissions**

Our team operate around the clock to ensure that we're always on hand to assist you with obtaining the permits you require before departure. We're able to provide overflight and landing permits for everyone from private and commercial operators to cargo, ferry and delivery operations. We've made our own global contacts and connections in places that allow us to obtain permits even in areas considered challenging.

To make sure your permissions are obtained in the most time and cost effective way we request these directly from the relevant Aviation Authority in most locations.

In doing so we are able to offer you landing and overflight permits at fixed costs, which means you know what price to expect to see on your invoice, without any unknown additional third party fees or administration charges.

As well as overflight and landing permits we have experience in obtaining the following specialist permissions:

- Over flight and landing permissions for GA/ Non-scheduled and Scheduled operations
- Block and seasonal permits (including management and reporting)
- Traffic rights and operational advice
- Foreign air operator certificates & air licensing requests worldwide
- UK TCO (initial), block permits and traffic rights management
- EASA TCO (initial) advice, TCO traffic rights management
- Charter permits worldwide
- Permits to fly , reduced airworthiness assistance.



## Ground Handling & Customs

With our global network of ground handling agents, Flightworx can provide you with suitable handling services for your aircraft in any airport worldwide.

In the majority of locations your aircraft will require handling assistance and that's exactly where we come in. With our nonbias approach, you can determine which service provider you wish to use in any given location. If you want to make a decision based on cost and value for money, we can generate a price comparison for you, or if you have a personal preference based on your own experiences we can accommodate that too. The choice is always yours.

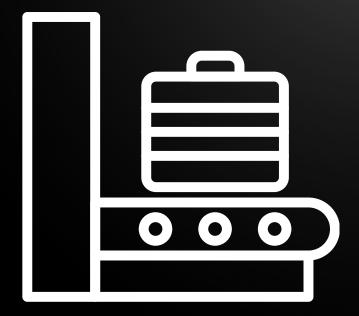
Whether you're arriving, departing, carrying out a test flight or stopping to uplift fuel, we'll ensure every aspect of handling is dealt with in the most professional manner, with minimal fuss for you.

You can rest assured knowing that we have the knowledge and expertise to ensure all aspects of your arrival and departure are covered, and that you and your passengers will experience a seamless end to end service on the ground.



If required we can also assist with customs arrangements as listed below.

GENDEC Completion
US, Mexican and CARICOM eAPIS filing &
Monitoring UK GAR Creation &
Submission
CanPass Notifications



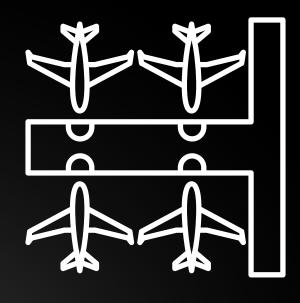




#### **Parking Arrangements**

Whether you need long or short term ramp parking, or hangarage we can find the most cost-effective solution for you.

We will consider the availability and cost of parking in a location, as well as any airport restrictions, in order to determine if repositioning your aircraft to an alternative location would be more suitable than parking for the duration of your stay.





#### Third Party Arrangements

We offer a number of third party services, including catering and transportation, upon request to ensure your every requirement is taken care of, and to the very highest standard at every opportunity.

We are able to cover the cost of your handling, fuel, airport and navigation fees on your behalf in order to provide you with one invoice for your entire trip making billing easier and more efficient.

This gives you one less thing to worry about on top of your already busy schedule.









We are able to supply JET-A1, the most common type of aircraft fuel, via our network of over 100 different fuel suppliers worldwide. No matter what type of fuel you require, we can help source it at a competitive price including AVGAS, which can often prove difficult to locate.

#### **Fuel Procurement**

Our aim is to do your fuel shopping for you. Within that service, we compare all prices available at the time, in any given location and present you with the best options. Thanks to our buying power within the market of aviation fuel, you can rest assured that the prices you receive will be competitive and accurate.

#### **Fuel Management Program**

Our Fuel Management Program is there to make life as easy as possible for you. By allowing us access to your pricing, we're able to shop around and arrange fuel on your behalf. This enables us to request fuel via your own supplier accounts if your pricing is more competitive than what we are able to offer.



This kind of transparency between Fuelworx and yourself gives you peace of mind to know that you're always receiving the best value for money, every single time. It also means you don't need to worry about the time consuming task of organising your own refuelling or comparing prices ever again.

It's also worth noting that for commercial operators, we can offer VAT exempt fuel, please speak to one of the team to find out how you can benefit from this service.

Have you heard about our online fuel portal? Our online fuel portal was created with your convenience in mind. It gives you instant access to our pricing at any time of day.







#### Ferry & Delivery Flight Support

Here at Flightworx, we assist with the ferrying of aircraft for a number of reasons. It may be that your aircraft is due to go into or out of a maintenance or paint facility, it might need to be evacuated or repossessed, or perhaps it needs to be delivered to a new owner. There are also occasions when aircraft need to conduct a test or inspection flight before being sold or following routine maintenance.

Our aircraft ferry service encompasses every requirement needed in order to complete any ferry or delivery flight including flight planning, permissions for aircraft with full or limited airworthiness as well as those operating on a permit to fly, crew travel arrangements, fuelling and ground handling.

Once we've planned the route we will be able to provide you with a Trip Cost Estimate (TCE) which will give you an indication of the costs involved in ferrying the aircraft. Your TCE will factor in the pricing for our flight planning support and permit assistance, aircraft handling charges as well as airport fees, fuel costs and even navigation fees.

If you'd like an estimated cost for crew repositioning, transport and accommodation, should they be required to stop overnight, we can include this too.

We can ensure you're aware of all costs to be expected and incurred before you instruct us to assist with your flight, and you won't find any hidden extras on your invoice.

Here at Flightworx, the UK's leading aircraft ferry flight support companies, it's our aim to assist you with all of your operational needs and we intend to do so in the most professional and efficient manner.



#### **Security**

We believe absolutely everyone should be as safe as possible when travelling via aircraft. Whether it's a private jet, a chartered aircraft or a commercial airline, aviation security is paramount.

We use the best human and technological capabilities in order to provide the very highest standard of security possible. With this, we do our best to understand and of course mitigate the threats to not only passengers but also crew and the aircraft itself.

With threats to aviation growing year on year, along with all associated rising costs, up to date aviation security risk assessments and subsequent security programs have never been so important. As a result of this, we take a comprehensive approach, assessing risk for not just the entirety of the flight i.e. the country you're departing from, flying over and landing in, but the airports you'll be using as well.

While the aircraft operator is responsible for ensuring the safety of their flight operations we will always do all that we can to help you make informed decisions. Our comprehensive airport, country and flight reports will help you to determine the level of risk associat- ed with your flight. They are updated frequently and the date/time stamps confirm you have the most up to date information.

We have you covered with the best flight risk analysis tools and dedicated teams focused on your security and safety.





### **Crewing & Rostering**

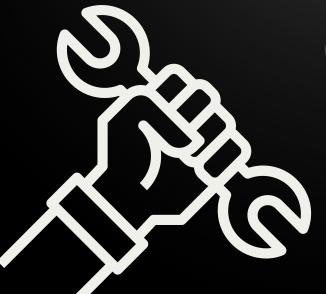
We can provide 24/7 crewing support solutions. This includes the daily scheduling of crew and dealing with adhoc crew issues, as and when they arise. This will be carried out as per requirements detailed in your operations manuals and company FTL scheme.

Flightworx can also deliver a crew roster service, in line with AOC regulations, which will provide all flight crew with a published roster.

#### **Disruption Management**

Flightworx can assist with the disruption management of your airline or commercial operation—whether Part 135 or similar—to ensure your aircraft continues smooth operations and returns to a full schedule as soon as possible. This support applies whether the disruption is caused by extreme weather conditions, air traffic congestion, or a mechanical issue.

We can liaise with the necessary parties and facilitate disruption management meetings via telephone with your management team to find solutions that minimise the impact on your schedule and reduce the costs associated with delays.



#### **Maintenance Scheduling**

Using our scheduling software Flightworx are able to schedule the maintenance of your aircraft in our system to ensure that it is highlighted to all parties, when and where the aircraft will be going for maintenance. This can be for any duration whether it's an hour, a week or a year. Our team can also set the flights up and liaise with the maintenance company to ensure the smooth arrival and departure of the aircraft.









#### Flights

We can arrange all commercial flight tickets to virtually anywhere in the world to ensure you or your staff get to their required destination. We'll even ensure the people flying still get their frequent flyer miles as this is a managed service.



#### Hotels



From luxury accommodation to standard hotel rooms, our team can assist you and ensure the little details are taken care of from including holding a room to ensure you still get your accommodation at any time you arrive.

#### Car Hire

We can arrange car hire anywhere in the world, whether you want to collect or have the car delivered to your work place our team can assist you.



#### Visa Advisory

It isn't always possible for us to negotiate for visas on someone's behalf due to legal restrictions however, wherever possible, we will provide a 'visa advisory' service to ensure travel is as simple as possible for you.









#### **Catering**

It may be that you have a VIP group all in need of hot meals and champagne during their flight or you are looking for a buffet for your event. Our corporate travel experts ensure your every need can be met.





#### **Ground Transport**

Whether you need a taxi, executive transport, coach or rail tickets, we'll ensure you have the necessary onward travel arranged and help you arrive on time for your meeting.

#### Concierge

Our dedicated team ensure we can deliver bespoke travel experiences and can help you book ticket's to worldwide events or even ensure tables are booked at some of the most exclusive locations from the Ritz to Nobu.



#### **Transfers**



Need to get to a remote location not accessible via car or an efficient transfer to your destination? Our experienced team can arrange helicopter, seaplane or charter aircraft flights.







#### Simple Invoicing

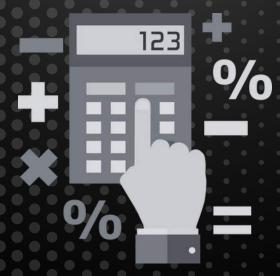
#### One invoice - Clear, Concise, Compliant

Simple billing was the foundation Flightworx was built on to create simpler, more efficient invoicing and it still remains that way today.

You will receive any third party supporting documents along with a one page document of charges. It's as simple as that.

We can offer credit terms, as well as billing in multi-currency, and more importantly, your billing preference-your way.

Flightworx strip it down to the basics; low fixed pricing, simple billing, with no hidden extras or surprises.







"I want to thank the whole team for the job well done, with pride and professionalism. Thank you kindly for your support and help for making the trip a success."

- Tony, General Operations Manager

"Wanted to thank the team for the support we received for this movement, our client was pleased with the service and our sales team have received great feedback."

 Prasheet, Director of Aircraft Management

"I know we can't plan for these AOG scenarios but when it happened to me, your team dealt with the situation efficiently and effectively."

- Michael, Specialist Demo Pilot

For more information, enquire at: clientservices@flightworx.aero +44 (0) 1279 668 005



Complete Flight Support Solutions

### Worldwide 24/7 Aviation Trip Support Solutions



Flightworx Aviation Ltd 4-8 Cambridge Road, Stansted, Essex, United Kingdom, CM24 8BZ

> www.flightworx.aero clientservices@flightworx.aero





